

CODE NO. 54501  
SALARY GRADE NO. 4SCHOOL LUNCH HELPERGeneral statement of Duties and Responsibilities

Under immediate supervision, performs routine work in the preparation, distribution, and service of school lunches; performs related work.

Examples of Typical Tasks

In the field, receives and checks food deliveries; mops floors and washes tables before and after service; sterilizes utensils and washes food containers; washes and lines garbage cans, cleans mechanical equipment, and does counter work.

In the central kitchen, makes sandwiches and supplies sandwich makers with pans of filling and loaves of bread; cleans and distributes vegetables and other raw foods by hand; packs raw vegetables, salt, and related items; may perform incidental, minor clerical work.

In a high school cafeteria, prepares counters for service; performs routine tasks in the preparation of food; serves food; distributes and collects silverware; cleans tables, counters, and equipment; makes simple reports of food sold, totals purchases and/or collects money during the regular lunch period; may perform incidental, minor clerical work.

Qualification Requirements

1. There are no formal education or experience requirements. However, applicants will be required to demonstrate the ability to read and write English, and to understand and carry out simple instructions.

Lines of Promotion

None. This class of positions is classified in the non-competitive class.